FOIAXpress
Collaboration Portal

FOIA requests often get "stuck" when communications with record owners stall and FOIA staff are left chasing down documents. It is difficult to track down the right records and work together to process redactions. Trying to keep track of everything in disparate spreadsheets, messy shared drives, and lengthy email chains complicates things even further.

Collaborate securely & effectively with external stakeholders

The FOIAXpress Collaboration Portal solves this challenge, providing a single platform for seamless collaboration, whether your colleagues are across the hall or across the country. By granting limited access to FOIAXpress to non-FOIA agency staff, teams can work together to request, compile, review, and redact responsive documents without ever having to leave the application.

The Value of FOIAXpress' Collaboration Portal

☑ **Simplified Request Facilitation**

Facilitate the request for records from record owners with seamless delivery of responsive records to the FOIA office for processing

☑ **Accelerated Processing**

Request, share, and review documents with external stakeholders quickly and easily within a portal that fosters collaboration without compromising security

☑ **Expedited Redactions**

Process redactions directly within Collaboration portal, removing the need for third party workarounds and keeping everything in one place

☑ **Ensured Compliance**

Eliminate time-consuming steps and meet FOIA request processing timelines with greater efficiency

☑ **Improved Security**

Allow secure collaboration while ensuring that only intended users have access to the FOIAXpress system

☑ **Seamless Document Submission**

Send documents directly from the system's Document Management dashboard to the Collaboration Portal for reviews with external parties

☑ **Reduced Cost**

Save time and money by granting frequent FOIA collaborators—such as legal counsel and eDiscovery specialists—Collaboration portal licenses to work directly with dedicated FOIA staff

About OPEXUS

With OPEXUS, get government unstuck. OPEXUS is the leader in FedRAMP-certified government process management software with more than 30 years of experience supporting public institutions. OPEXUS empowers 100,000 government users with exceptional technology experiences and a built-for-government product suite, including solutions for audit, investigations, correspondence, Freedom of Information Act (FOIA) requests, and employee & labor. Located in the heart of Washington D.C., OPEXUS works with more than 150 public institutions in the US and Canada.